

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

**March 27, 2013
Administration & Rules Committee**

1. Call to Order

Meeting was called to order by Supervisor Molinaro at 8:30 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: James Braughler, John Molinaro, Paul Babcock, Jim Mode and Rick Kuhlman.

Others Present: Gary Petre – County Administrator; Tammie Jaeger – Administrative Secretary; Connie Freeberg – Paralegal II; Phil Ristow – Corporation Counsel; Lydia Statz – Reporter, Jefferson Daily Union; Kathi Cauley – Human Services Director; Brian Lamers – Finance Director; Sheriff Paul Milbrath; Captain Duane Scott.

3. Certification of compliance with Open Meeting Law Requirements

Gary Petre certified compliance with the open meeting law.

4. Review of Agenda

No changes were made.

5. Public Comment

None

6. Approval of February 25, 2013 Administration & Rules Committee meeting minutes

Motion made by Supervisor Babcock; Second by Supervisor Mode to approve the February 25, 2013 Administration & Rules Committee meeting minutes as printed. (Ayes-All) Motion carried.

7. Approval of March 12, 2012 County Board minutes

Corrections were distributed for the committee members to review.

Motion made by Supervisor Braughler; Second by Supervisor Babcock to approve the March 12, 2013 County Board meeting minutes as corrected pursuant to County Board Rules 3.05 (2)(a). (Ayes-All) Motion carried.

8. Communications

- Email from Chief Deputy Parker regarding the Outagamie County Resolutions relating to Law Enforcement

9. Discussion and possible action on Donation Policy

A copy of the Donation Policy was provided for the Committee to review. The Finance Committee referred this policy back to the Administration and Rules Committee for their review.

Motion made by Supervisor Mode; Second by Supervisor Babcock to forward the Donation Policy to the County Board for their consideration. (Ayes-All) Motion carried.

10. Discussion and possible action on review of highway facility projects

John Molinaro explained that he asked Gary Petre to generate a history of highway committee actions regarding the highway facility projects. Gary Petre explained that he reviewed minutes from Highway, Infrastructure and joint committee meetings and recorded the actions by those committees and identified costs. These facts were provided for information only. No action taken.

11. Discussion and possible action on County Board Rule changes regarding rescheduling a County Board meeting

John Molinaro discussed the need for rescheduling Board meetings when there is a conflict. Phil Ristow explained that it's easier for the towns to change their meeting dates when conflicts arise. Gary Petre explained that when reviewing the Board Rules, there didn't seem to be authority given to anyone to reschedule a County Board meeting without going back to the full County Board to change the date. Phil explained that rescheduling a County Board meeting would require a 16 person request to adjourn. No action taken.

12. Discussion and possible action on resolutions, letters or reports from other governmental agencies

- a. Outagamie County Resolution – Exempting off-duty officers from current state law prohibiting a licensee from carrying a firearm on school grounds and certain posted private properties.

Chief Deputy Parker provided the Committee his opinion on the three resolutions relating to Law Enforcement. The Committee will refer these resolutions to the Law Enforcement and Emergency Management Committee for their review.

- b. Outagamie County Resolution – Authorizing Lobbyist to request the state legislature re-examine WI State Statute 968.255 regarding strip searches

- c. Outagamie County Resolution – Extending the time period from 12 months to 24 months for a county to seek reimbursement for certain expenses it incurs from a person sentenced to a county jail.

Motion made by Supervisor Mode; Second by Supervisor Kuhlman to forward these resolutions to the Law Enforcement and Emergency Management Committee for their review. Ayes-All (Motion Carried)

- d. Outagamie County Resolution – Oppose any proposal which gives the State Legislature the ability to dictate the amount of local property tax dollars spend on a specific county department.

The Committee reviewed and discussed the resolution. Hold for possible future action.

- e. Price County Resolution – Petition State legislature to reconsider requirement for Counties to set constitutional officer salaries for their entire four-year term.

Phil Ristow discussed this resolution. He supports this resolution.

Motion made by Supervisor Braughler; Second by Supervisor Kuhlman to forward this resolution to the Human Resources Committee including the language that was repealed for their consideration. Ayes-All (Motion Carried).

Motion made by Supervisor Mode; Second by Supervisor Babcock to forward this resolution to the County Board as a joint resolution from the Administration & Rules and Human Resources Committees. Ayes-All (Motion Carried).

- f. Price County Resolution – Urging State legislators to vote in favor of transportation dollars for transportation

The committee reviewed and discussed this resolution. Hold for possible future action.

- g. WCA Draft Resolution – Tax-Exempt Status of Municipal Bonds

Motion made by Supervisor Babcock; Second by Supervisor Molinaro to forward this resolution to the County Board for their consideration. Ayes-All (Motion Carried).

13. County Administrator's monthly report

Gary Petre reviewed his March 2013 monthly report and addressed questions from the Committee.

14. Tentative Future Agenda Items and Meeting Dates

- Approval of March 27, 2013 Administration & Rules Committee meeting minutes
- Approval of April 16, 2013 County Board meeting minutes

- Discussion and possible action on resolutions, letters or reports from other governmental agencies
- Interim County Interim Administrator's monthly report
- Discussion and possible action on Resolutions referred to the Law Enforcement and Emergency Management Committee:
 - a. Outagamie County Resolution – Exempting off-duty officers from current state law prohibiting a licensee from carrying a firearm on school grounds and certain posted private properties.
 - b. Outagamie County Resolution – Authorizing Lobbyist to request the state legislature re-examine WI State Statute 968.255 regarding strip searches
 - c. Outagamie County Resolution – Extending the time period from 12 months to 24 months for a county to seek reimbursement for certain expenses it incurs from a person sentenced to a county jail.

15. Adjourn

Motion made by Supervisor Babcock; Second by Supervisor Mode to adjourn at 9:20 a.m. (Ayes-All) Motion Carried.

Future Tentative Meeting Dates

The next regular meeting is scheduled for April 24 @ 8:30 a.m.

Future Meeting Schedule: Last Wednesday of the month at 8:30 a.m.:

May 29, June 26, July 31, August 28, September 25, October 30, November 27, December 25.

The November 27 and December 25 meeting times will be determined at a later date.